**Privacy Notice and Consent Form (child 12 and over)**

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| **Name of organisation – Befriend a Child**  **Address 9 Bon Accord Square, Aberdeen, AB11 6DJ**  **Data protection officer name- Andi Watson** |  |  |

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| **Consent for information about you to be recorded and shared** | |
| **About us and what we do** | Befriend a Child provides volunteers to support children and young people by introducing them to community based activities twice a month for a few hours each time |
| **Why we will hold information about you** | The information we hold will allow us to provide you with the best support possible and to understand what progress you are making. |
| **What information we will collect about you** | We will hold personal details about you, like your age, what you are interested in doing, and where you go to school. From time to time we will ask you some questions i.e, how you feel about yourself, what activities you take part in, and who you are close to. We will record this information to find the best volunteer for you and to understand what progress you are making.  We will hold information about your meetings with your volunteer, when they take place, what activities you shared and how you are progressing.  We may also hold information about your behaviour and what other adults think about your wellbeing. |
| **Who we will share this information with** | Normally, the information will be held and used only by Befriend a Child staff and managers.  There may be times when we are asked to share information with people who are interested in your wellbeing. If we feel you are at risk at any time this information will be shared with social work.  We may wish to include information about you in case studies but would never use your real name. We would ask you for permission before doing so. |

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| Befriend a Child has explained to me why information about me is going to be recorded and shared, what is being recorded and shared, and who it may be shared with.  I know that I can ask to see the information held about me, and ask them to stop holding my information at any time.  I agree to Befriend a Child recording and sharing my information as described above.  Name:  Age:  Signature:  Date: |